

SAYDEL COMMUNITY SCHOOL DISTRICT  
5740 NE 14<sup>th</sup> STREET  
DES MOINES, IA 50313

SPECIAL BOARD MEETING MINUTES

7:00 PM

Saydel District Office Board Room

May 18, 2015

- I. Call the Meeting to Order – Meeting called to order President Brian Bowman at 7:41 PM
- A. Roll Call – Paul Breitbarth, Ray Livingston, Rob Stephenson, Henry Wood, Melissa Sassman, Brian Bowman, present. Kyle Prendergast, absent.
- B. Approve Agenda – Motion to approve by Melissa Sassman, seconded by Paul Breitbarth. Motion carried 6/0.
- II. Discussion/Action Items
- A. Consent Agenda
1. **Consent Agenda Contracts** – Motion to approve by Paul Breitbarth, seconded by Rob Stephenson. Motion carried 6/0.

**American Appraisal Associates, Inc. Agreement** - Agreement between American Appraisal Associates, Inc. and Saydel Community School District for performing the annual inventory. The company will provide the District with an updated fixed asset accounting record for internal accounting control and financial reporting as of June 30, 2015. The service fee is \$4,800 and will be paid from the General Fund

**Color Guard Choreography Agreement** - Agreement between Melissa Lyons and Saydel Community School District to create and instruct the choreography for the Color Guard. This service fee is \$600 per year and will be paid from the music ISL budget (General Fund).

**Private Education Consultant Agreement** - Agreement between Brenda Auxier-Mailey and Saydel Community School District to review the District's current Lau Plan and make recommendations, and to provide written and in-person guidance on the district's English Language Learning program. This service fee is not to exceed \$1,125 per year (\$45/hour X 25 hours of service) and will be paid from the General Fund.

B. Personnel

1. **New Hires** – Motion to approve by Ray Livingston, seconded by Rob Stephenson. Motion carried 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Joshua Heyer	Principal/WS	\$87,500
Karissa Guillen	Spanish Teacher/HS	TBD
Jerry Young	Band/General Music Teacher/WS	TBD
Courtney Anderson	Guidance Counselor	TBD

**2. Resignations/Terminations** – Motion to approve by Henry Wood, seconded by Paul Breitbarth. Motion carried 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Dan Ensor	Asst. Football Coach/HS	Personal
Justin Russell	Track Coach/WS	Personal
Jackie Brown	Track Coach/WS	Personal
J.R. Gebhart	Activities Director/WS	Personal
Joshua Heyer	STEM Master Teacher/DW	Personal
Kim Poll	FCS Teacher/HS	Personal

**\*Pending a satisfactory background check**

### **3. Transfers (Review Only) -- None**

#### C. Contracts

**1. Floor Polishing-High School** – Motion to approve by Paul Breitbarth, seconded by Melissa Sassman. Motion carried 6/0.

Over the past few years the tiles down the science wing at the High School have been coming loose and need repair. The current proposed solution is to remove all of the tiles and have a polished concrete look in that hallway. Once this polished look is achieved, the plan is to extend the same look into the terrazzo flooring in front of the auditorium.

Proposed scope of work from Skold Construction Services includes the following:

- Concrete Polishing: North Hallway for \$10,500.
- Terrazzo Polishing: Front of Auditorium for \$18,700

The Building and Grounds Committee has reviewed this proposal and is recommending this for approval. This will be funded through PPEL.

**2. Replacement of Playground Surface-Cornell** – Motion to approve by Melissa Sassman, seconded by Paul Breitbarth. Motion carried 6/0.

Over the past few months the Building and Grounds Committee has had numerous discussions around the playground surfacing at Cornell Elementary. At this time it has been determined that the removal and replacement of the mulch is the best process. The proposal from Halbrook Excavating is for \$27,828.50 to perform this work.

The Building and Grounds Committee has reviewed this proposal and is recommending this for approval. This will be funded through PPEL.

**3. Merchandise License Agreement** – Motion to table discussion by Paul Breitbarth, seconded by Ray Livingston. Motion carried 6/0.

A proposed license agreement with PEL Industries, Inc. was presented to use the District's name and/or logo on merchandise that would be sold in various retailers in the area. As part of this agreement, the District will receive an 8% royalty on the net sales price of the merchandise.

The Superintendent is presenting this for consideration.

- D. Resolution of Intent to Commit to Moving Forward With Phase 1 of the Trail Improvement Project** – Motion to approve by Paul Breitbarth, seconded by Ray Livingston. Motion carried 6/0.

Over the past several years, the District has had many conversations with Polk County and patrons about the idea of improving the trail between all three buildings and resolving various drainage issues on the north side of High School property. After recent meetings with Polk County, a proposed plan has been developed dependent on the amount of financing and like-kind work from both entities. The Buildings and Grounds Committee has seen the proposed cost for the entire project and has determined that the District may be better off doing this in phases over the next few years. Phase 1 would include Section 2 - NE 6th St to Access Road and the Trail Storm Sewer as outlined and is estimated at \$220,000.

Polk County would like a commitment for the District on moving forward with this project. Below is a resolution indicating the commitment of Saydel Community School District toward Phase 1 of the trail improvement project.

**RESOLUTION OF INTENT TO COMMIT TO MOVING FORWARD WITH PHASE 1 OF THE TRAIL IMPROVEMENT PROJECT**

WHEREAS, the District will commit to working with Polk County on obtaining competitive bids for Phase 1 of the Trail Improvement Project.

WHEREAS, the District will commit to use PPEL funds (including the proceeds from selling the land to the south of the High School) to fund a minimum of two-thirds ( $\frac{2}{3}$ ) of the estimated Phase 1 costs.

WHEREAS, the District will work with Polk County on finding alternative funding sources (i.e. Safe Routes to School Grant, Polk County Betterment Grants) to assist in the funding of this project.

- E. Negotiated Agreement Between the Saydel Education Association and the District for 2015-16** – Motion to approve by Paul Breitbarth, seconded by Rob Stephenson. Motion carried 6/0.

The District has reached a Tentative Negotiated Agreement with the Saydel Education Association (SEA) for the 2015-16 school year. The SEA membership has ratified the Tentative Agreement. Board approval is now recommended.

The total package increase for the Tentative Agreement is 3.80%

- III. Closed Session per Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

**Superintendent's Mid-year Performance Review** – The Board went into closed session by roll call vote as follows: Paul Breitbarth, yes – Ray Livingston, yes – Rob Stephenson, yes, – Kyle Prendergast, absent, – Henry Wood, yes – Melissa Sassman, yes – Brian Bowman, yes. The Board returned to open session at 9:45 PM.

- IV. Adjourn – Motion to adjourn by Henry Wood, seconded by Rob Stephenson. Motion carried 6/0. Meeting adjourned at 9:46 PM.

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Brian Bowman, Board President

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Beth Vitiritto, Board Secretary